

Privacy Statement

Paul Clark Accountants Limited respects the privacy of its website visitors, particularly, the rights of visitors with regards to the automated processing of personal data. Because of complete transparency to our customers, we have formulated and implemented a policy of these processing operations, their purpose and the possibilities for those involved to exercise their rights to their full ability. You should be aware that Paul Clark Accountants Limited is not responsible for the privacy policy of other sites that are accessible via a link on our website. We recommend that you consult the privacy statement and disclaimer of the other website when accessing third party websites through our website.

The law requires us to inform you about your rights and our obligations to you with regards to the processing and control of your personal data. To this end, we request that you read the information provided at www.knowyourprivacyrights.org

On our website we use cookies. By continuing to visit our website, you accept the following terms and conditions and you agree with our cookies.

We may update this privacy policy from time to time as deemed necessary. The version of the privacy policy available on the website is the only version that applies for the duration of your visit, until a new version replaces the current version.

Privacy-sensitive data, or personal data, is processed via Informagement.co.uk. Informagement UK Ltd places great importance in the handling of personal data. Personal data is therefore carefully processed and secured by us.

Our privacy policy has been compiled in order to comply with the law of every country or legal jurisdiction in which we aim to do business. In our processing, we comply with the requirements set by the General Data Protection Regulation (GDPR).

This privacy statement was last updated on 3rd May 2018.

Use of personal data

Your data is collected by the host of our website and newsletters, Informagement UK Ltd, on our behalf. Personal data means: all information about an identified or identifiable natural person; an identifiable natural person who can be identified directly or indirectly, in particular by means of an identifier such as a name, an identification number, location, an online identifier or one or more elements that are characteristics of the physical, physiological, genetic, psychological, economic, cultural or social identity. It covers information that could identify you ("personal information") and information that could not. In the context of the law and this notice, "process" means to collect, store, transfer, use or otherwise act on the information.

By using our service, you leave certain information with us. This could be personal data. We only keep and use the personal data provided by you, within the framework of the service you request, or when it is clear, that they are provided to us to process.

We use the following data for the purposes mentioned in this privacy statement:

- Name, address and postcode
- Telephone number

- Email address

Advertisement

We may, in addition to the information on our website, inform you about our services by;

- Email
- Telephone
- Direct mail (post)
- Social media

Contact form

If you fill out a contact form on the website, or send us an email, the data sent to us will be kept for as long as the nature of the details in the form or the content within your email is required by us to fulfil your request.

Publishing

We do not publish your data unless express permission has been granted.

Third parties

We do not provide your personal data to third parties without your permission, unless we are obliged to do so based on the law, a court decision or, if necessary, for the execution of an agreement between you and Informagement (implied consent).

Our website and newsletters are hosted and managed by Informagement UK Limited. Informagement UK Limited is a GDPR compliant company, which means they meet the conditions of the GDPR.

Security

We take security measures to limit abuse of, and unauthorised access to, personal data. We keep statistics on our website, but this is always done anonymously.

Retention period

Paul Clark Accountants Limited does not store your data longer than necessary for the purposes for which they were collected and processed.

Cookies

We use cookies on the Paul Clark Accountants Limited website. A cookie is a small text file that is placed on the hard disk of your computer when you visit our website. A cookie contains data so you can be recognized as a visitor during each visit to our website. By continuing to use our website you accept its use. For more information about the use, management and removal of cookies, we invite you to consult the browser that you are using. Below we describe which cookies we use:

Functional cookies

Such as session and login cookies for tracking a session and login information.

Changes to this privacy statement

We reserve the right to make changes to this privacy statement. It is advisable to consult this privacy statement regularly so that you are aware of these changes.

Your rights regarding your data

Pursuant to Article 13 paragraph 2 sub b GDPR everyone has the right to inspect and rectify or erase his personal data or limit the processing concerning him, as well as the right to object to the processing and the right to data portability. You can exercise these rights by contacting us via the details below.

View and change your data

For questions about our privacy statement or questions regarding access and changes to (or deletion of) your personal data, you can contact us at any time via the information below.

Contact details

Paul Clark Accountants Limited, Westway Business Centre, Marksbury, Bath BA2 9HN

Company Registration: 06400793

Tel: 01761 410890

Email: info@paulclark-accountants.co.uk

Applicable law

The law of England & Wales applies to this policy.